



## **DESCRIPTION OF YOUR PRESENTATION** *(100 words or less)*

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## **AUDIO VISUAL REQUIREMENTS**

**Note:** All rooms will be setup with a podium and microphone.

LCD Projector and Screen       TV and/or DVD Player

Other: \_\_\_\_\_

## **CO-PRESENTER INFORMATION**

**Note:** Up to three additional speakers may be listed for a session. Please attach a short bio and photo for each co-presenter.

**Co-Presenter #1:** Full Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

**Co-Presenter #2:** Full Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

**Co-Presenter #3:** Full Name: \_\_\_\_\_

Company: \_\_\_\_\_ Title: \_\_\_\_\_

## **GUIDELINES**

Please review the following Call for Speakers Guidelines. By signing below, you are indicating that you have read and understand the information listed and if applicable, have passed the information on to all co-presenters.

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Signature

**Please submit to the Career Colleges & Schools of Texas  
via email to [ltomsio@eami.com](mailto:ltomsio@eami.com).**

